

Handling offerings policy

- The offering counting team will consist of a minimum of two attenders appointed annually by the finance committee.
- Spouses and immediate family members shall not be on the team at the same time.
- The team will count all money received during weekly worship services.
- Team members cannot be the treasurer or bookkeeper.
- Immediately stamp all checks "for deposit only" and place the funds received in a lockable cash bag. Use a bag with only two keys – one that you keep at the bank, the other at the church.
- Deposit cash daily in the church's bank account. Never keep cash on the premises unless you use a lock box.

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